



MINUTES

CITY COUNCIL MEETING

Portageville City Hall

April 7, 2025

CALL TO ORDER

A meeting of the City of Portageville Board of Aldermen was held on Monday, April 7, 2025, at City Hall, 301 E Main St. Mayor Walker was absent, so Mayor Pro-Tem Hollingshead called the meeting to order at 6:00 p.m.

ROLL CALL

Council Members Present

Alderman Hollingshead

Alderman Faulk

Alderman Cook

Alderman Adams

Council Members Absent

Following roll call, the City Clerk reported that a quorum was present.

Also present were:

Rachel Wrather, City Clerk

Billy Cravens

Jonathan Thacker

Tommy Dial

Ronnie K. Adams

Scott Patterson

Roosevelt Mosby

Gail Lunbeck

Terry McVey, City Attorney

Kevin Guthrie

Lisa Hill

Al DeLisle

Edna Robinson

Terry Wheeler

Jimmy Wyman

John Singleton

APPROVAL OF AGENDA

Moved by Alderman Adams, seconded by Alderman Cook and unanimously carried, to approve the agenda as submitted.

APPROVAL OF MINUTES

PH Building Commission- 3/10/25

Reg. Meeting- 3/10/25

Mid-Month/ Budget Meeting- 3/24/25

Mayor Pro-Tem Hollingshead asked members of the Council if they had read a copy of the Minutes made available to them three days prior to the meeting. All answered in the affirmative.

Mayor Pro-Tem Hollingshead asked if there were any additions or deletions to the minutes. There were none.

ORDINANCES OR
RESOLUTIONS

Moved by Alderman Adams, seconded by Alderman Cook and unanimously carried, to approve the submitted minutes for the month of March.

Mayor Pro-Tem Hollingshead introduced Bill No. 1358:

AN ORDINANCE AMENDING SECTION 705.190 OF THE MUNICIPAL CODE OF THE CITY OF PORTAGEVILLE TO RAISE THE BASE RATE FOR SEWER USAGE IN EXCESS OF 2,000 GALLONS

Mayor Pro-Tem Hollingshead entertained a motion for the First Reading of Bill No. 1358. A motion was made by Alderman Adams and seconded by Alderman Cook. Voting was as follows: Alderman Adams, yea; Alderman Faulk, nay; Alderman Cook, yea; Alderman Hollingshead, yea. Motion passes.

Mayor Pro-Tem Hollingshead entertained a motion for the Second Reading of Bill No. 1358. A motion was made by Alderman Adams and seconded by Alderman Cook. A roll call vote was taken. Alderman Adams, yea; Alderman Faulk, nay; Alderman Cook, yea; Alderman Hollingshead, yea. Motion passes.

After hearing Bill No. 1358 read two times, passed, and approved, Mayor Pro-Tem Hollingshead declared Bill No. 1358 to become Ordinance No. 1358 this 7th day of April, 2025.

PUBLIC FORUM

Mayor Pro-Tem Hollingshead asked if there were any visitors present who would like to address the Board of Alderman. Edna Robinson commented about the flooding to the area. Gail Lunbeck thanked Aldermen Adams for her service to the City as Alderman since she had decided to not re-run for office.

DEPARTMENTAL REPORTS

RONNIE ADAMS- CHIEF OF POLICE

Turned in a written report for the month of March. Chief Adams reported that area flooding was starting to recede. He added his appreciation to all the individuals and County departments that aided in the sandbagging efforts during the flood event.

GEORGE DELISLE- FIRE CHIEF

No report was submitted for the month of March.

PARK BOARD

Turned in a written report for the month of March. Their meeting minutes stated the Allison Halstead and Mary Kate Berry were no longer serving on the Park Board, so the Park Board nominated Richie Garmon and Ethan Fugate to replace them. Mayor Pro-Tem Hollingshead asked for a motion to accept the nomination

Appointment of New Members

of Richie Garmon and Ethan Fugate to the Park Board. Motion was made by Alderman Adams. Alderman Cook seconded. All members voted in favor.

JONATHAN THACKER- STREET & SOLID WASTE SUPERINTENDENT
Turned in a written report for the month of March.
Alderman Faulk spoke with Thacker about the grading of alleys.

JONATHAN THACKER- CODE ENFORCEMENT
Turned in a written report for the month of March.

JIMMY WYMAN- WATER SUPERINTENDENT
Turned in a written report for the month of March.
The discoloration of the water was discussed. Wyman stated that flushing hydrants just moves the iron deposits around.

KEVIN GUTHRIE- SEWER SUPERINTENDENT
Turned in a written report for the month of March.
A manhole cover at the intersection of 9th and DeLisle was discussed. It was stated that it is a shallow manhole and when water backs up it forces it upward. The issue will be investigated.
Guthrie presented a state bid from Thacker Auto Tire Detail LLC for a set of tires in the amount of \$706.08. Discussion followed. Alderman Faulk made a motion to purchase the tires. Alderman Cook seconded. All members voted in favor.

SCOTT PATTERSON - PRETREATMENT
Patterson stated that the EPA Inspection had been scheduled for April 22, 2025 and would be a 3-day inspection.

ROOSEVELT MOSBY – ANIMAL CONTROL
Turned in a written report for the month of March.
Mosby stated that a frame would need to be built for the storage building that was ordered. Discussion followed. Billy Cravens with Baker Implement stated that they had 4x4 lumber available that he could use free of charge.

PLANNING AND ZONING
No report was turned in for the month of March.

PROJECT REPORTS

WATER TREATMENT PLANT
No report was turned in for the month of March.
The SRF loan funds from DNR have not arrived to pay Horner Shifrin invoices from December 2024 through March 2025.

OLD BUSINESS

LIABILITY INSURANCE FINANCING

Mayor Pro-Tem Hollingshead presented three quotes from local banks regarding the financing of commercial liability insurance for a term of 12 months in the amount of \$167,745.00. Discussion followed. Motion was made by Alderman Adams to proceed with First State Community Bank at a rate of 4.78% fixed for 12 months. Alderman Faulk seconded. All members voted in favor.

POLICE CHIEF SALARY

Mayor Pro-Tem Hollingshead stated that there had been Aldermen who wished to revisit the police chief salary for the next elected term. Currently the Police Chief salary is set at \$52,253.50 annually and has not been raised in eight years. Discussion followed. Alderman Faulk made a motion to increase the Police Chief salary 2.5% each year over the next 4 years. Alderman Cook seconded. Alderman Adams abstained from voting due to a conflict of interest. All members voted in favor.

REPUBLIC SERVICES CONTRACT APPROVAL- FORMAL VOTE

Mayor Pro-Tem Hollingshead stated that an email vote had been taken authorizing Mayor Walker to sign the final draft of the contract with Republic Services for trash pick up within the City of Portageville, but a formal vote was needed. Motion was made to authorize the signing of the contract by Alderman Adams and seconded by Alderman Cook. All members voted in favor.

NEW BUSINESS

MRWA LEGISLATIVE ASSESSMENT 2025

Mayor Pro-Tem Hollingshead presented the Missouri Rural Water Association Legislative Assessment for 2025 in the amount of \$375.00. Discussion followed. Mayor Pro-Tem Hollingshead asked for a motion to approve the annual contribution in the amount of \$375.00. Motion was made by Alderman Cook. Alderman Adams seconded. All members voted in favor.

BRUCE MARTIN CONSTRUCTION TOWER REMOVAL QUOTE

Mayor Pro-Tem Hollingshead explained that the tower that controls internet and phone service for the City is located on top of the roof of the Municipal Court Building. The seconded story of that building is actually owned by another property and is in the process of selling. A new roof is needed and our tower needs to be relocated to City Hall's roof. A quote from Bruce Martin Construction was obtained with the assistance of Randy Guest, Technical Support. The quote to remove the tower from the roof is \$5,700.00. The project will need to be completed by Memorial Day weekend as that is when the roof repair is scheduled to take place. Discussion followed. Motion to

approve the quote was made by Alderman Cook. Alderman Faulk seconded. All members voted in favor.

KMIS BASEBALL SPONSORSHIP

Mayor Pro-Tem Hollingshead stated that Pollack Broadcasting had asked the City to sponsor Portageville High School Baseball coverage at a cost of \$75 per game. Discussion followed. Motion was made by Alderman Cook to approve the sponsorship in the amount of \$75 per game. Alderman Faulk seconded. All members voted in favor.

PORTAGEVILLE SUMMER BASEBALL SPONSORSHIP

Mayor Pro-Tem Hollingshead informed the Board of Alderman that the City had received a sponsorship renewal form from the Portageville Summer Ball Program in the amount of \$250.00 for Gold Sponsorship Renewal. Discussion followed. Mayor Pro-Tem Hollingshead asked for a motion to approve the sponsorship renewal. Motion was made by Alderman Adams and seconded by Alderman Cook. All members voted in favor.

PORTAGEVILLE FOOTBALL SHIRT SPONSORSHIP

Mayor Pro-Tem Hollingshead presented a request for sponsorship for the Portageville High School Football t-shirt project from All American Publishing. Discussion followed. All members were in agreement to decline the offer for t-shirt sponsorship.

SPRING CLEAN UP WEEK: MAY 5TH-12TH

Mayor Pro-Tem Hollingshead stated that Jonathan Thacker, Street Superintendent, and Republic Services had agreed on May 5-12, 2025 as Spring Clean Up Week. Discussion followed. This year details for clean-up week are different than previous years. A 30-yard dumpster will be placed at the City Street Shed for citizens to bring their items between the times of 7:00 a.m. to 7:00 p.m. Monday through Sunday. The dumpster will be monitored by Aldermen during non-working hours. It is available for City of Portageville residential customers only. Yard Debris is not included and can be taken to the burn pile by citizens. Motion was made by Alderman Cook and Alderman Faulk to approve the dates presented. All members voted in favor.

PARK FUND TURNOVER

Mayor Pro-Tem Hollingshead presented the turnover of City Park Funds collected during fiscal year 2025 to the Portageville Park Board in the amount of \$50,149.99. Discussion followed. Mayor Pro-Tem Hollingshead asked for a motion to approve the turnover of funds. Motion was made by Alderman Adams and seconded by Alderman Cook. All members voted in favor.

APPROVAL OF
FINANCIAL REPORTS
Municipal Court

CHRIS STINNETT, MUNICIPAL COURT JUDGE
Stinnett turned in a written report for the month of March as follows:

Fines Collected/ Clerk Fees	\$920.64
Inmate Security	\$14.00
Crime Victim Compensation	\$2.45
LET Fund	\$14.00
TOTAL	\$951.09

CAROL BOWDEN, CITY COLLECTOR
RACHEL WRATHER, CITY TREASURER

Bowden and Wrather turned in a written report for the month of March as follows:

Turned over to City Treasurer:	\$149,010.68
Received from City Collector:	
Park Fund	\$988.64
General Fund	\$4,665.91
Health Fund	\$1,186.36
Street Fund	\$118.00
Solid Waste Fund	\$33,620.54
Water & Sewer Fund	\$106,911.23
Meter Deposits	\$1520.00
TOTAL	\$149,010.68
Received from City Clerk:	
General Fund	\$38,642.88
Street Fund	\$12,202.28
Sales Tax	\$62,190.48
TOTAL	\$113,035.64
Interest on Deposits	\$10.90
TOTAL DEPOSITS	\$263,008.31
(Court, Collector, Clerk, & Interest)	

City Collector
City Treasurer

Mayor Pro-Tem Hollingshead entertained a motion to approve Municipal Court Judge, City Collector and City Treasurer reports for the month of March. Motion was made by Alderman Cook and seconded by Alderman Adams. All members voted in favor.

APPROVAL OF BILLS

A list of outstanding bills was given to the Board of Aldermen for the month of March. After checking the bills, Mayor Pro-Tem Hollingshead asked for a motion. Motion was made by Alderman Cook and seconded by Alderman Adams. All members voted in favor.

MAYOR AND
COUNCIL COMMENTS

Mayor Pro-Tem Hollingshead asked if there were any comments from any members of the Board of Aldermen. Alderman Faulk stated that citizens could move their used sandbags to the edge of the road and Nucor volunteers would pick them up and dispose of them when they were in town. Alderman Faulk also asked for a packet to be established by Jonathan Thacker, Code Enforcement, with all information needed for new construction within the city.

EXECUTIVE SESSION

Moved by Alderman Cook, seconded by Alderman Faulk to adjourn to Executive Session in accordance with Section 610-021.1 RSMo to discuss pending litigation.

The vote thereon was as follows:

Alderman Adams	"Aye"
Alderman Faulk	"Aye"
Alderman Hollingshead	"Aye"
Alderman Cook	"Aye"

Motion was made by Alderman Adams and seconded by Alderman Cook to adjourn back to regular session at 7:10 p.m.

Roll call was as follows:

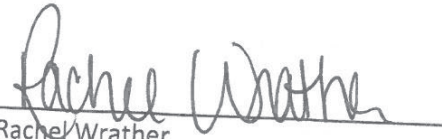
Alderman Adams	"Aye"
Alderman Faulk	"Aye"
Alderman Hollingshead	"Aye"
Alderman Cook	"Aye"

OPEN SESSION/
DATE OF NEXT MEETING

The next regularly schedule Monthly Meeting will be held at City Hall, 301 E Main Portageville, on Monday, May 5, 2025, at 6:00 p.m.

ADJOURNMENT

There being no further business, moved by Alderman Cook, seconded by Alderman Adams and unanimously carried, to adjourn at 7:14 p.m.


Rachel Wrather
City Clerk


James C. Hollingshead
Mayor Pro-Tem