

MINUTES

CITY COUNCIL MEETING Portageville City Hall July 7, 2025

CALL TO ORDER

A meeting of the City of Portageville Board of Aldermen was held on Monday, July 7, 2025, at City Hall, 301 E Main St. Mayor Cook called the meeting to order at 6:00 p.m.

ROLL CALL

Council Members Present

Alderman McCrate
Alderman Faulk
Alderman Simmons
Alderman Smith

Council Members Absent

Following roll call, Carol Bowden, Assistant City Clerk, reported that a quorum was present.

Also present were:

Terry McVey, City Attorney
Carol Bowden
Sam Tillman
Al DeLisle
Freddie Hill
Gail Lunbeck
Joseph Denton

Kevin Guthrie
Terry Wheeler
George DeLisle
Angela Lunbeck
Scottie Patterson

APPROVAL OF AGENDA

Moved by Alderman McCrate, seconded by Alderman Simmons and unanimously carried, to approve the agenda as submitted.

APPROVAL OF MINUTES PH Building Commission- 6/2/25 Reg. Meeting- 6/2/25 Special Meeting- 6/11/25 Mid-Month Mtg.- 6/25/25

Mayor Cook asked members of the Council if they had read a copy of the Minutes made available to them three days prior to the meeting. All answered in the affirmative.
Mayor Cook asked if there were any additions or deletions to the minutes. There were none.
Moved by Alderman McCrate, seconded by Alderman Smith and unanimously carried, to approve the submitted minutes for the month of June.

ORDINANCES OR
RESOLUTIONS

Ordinance 1359:
Municipal Court Agreement with
Marston

Mayor Cook introduced Bill 1359:

AN ORDINANCE AUTHORIZING AND DIRECTING THE MAYOR OF THE CITY OF PORTAGEVILLE, MISSOURI TO EXECUTE A MUNICIPAL COURT SERVICES AGREEMENT BETWEEN THE CITY OF PORTAGEVILLE, NEW MADRID COUNTY, MISSOURI, AND THE CITY OF MARSTON, NEW MADRID COUNTY, MISSOURI

Mayor Cook entertained a motion for the First Reading of Bill 1359. A motion was made by Alderman McCrate and seconded by Alderman Smith. Voting was as follows: Alderman McCrate, yea; Alderman Faulk, yea; Alderman Simmons, yea; Alderman Smith, yea. Motion passes.

Mayor Cook entertained a motion for the Second Reading of Bill 1359. A motion was made by Alderman Faulk and seconded by Alderman Smith. A roll call vote was taken.

Alderman McCrate, yea; Alderman Faulk, yea; Alderman Smith, yea; Alderman Simmons, yea. Motion passes.

After hearing Bill 1359 read two times, passed, and approved, Mayor Cook declared Bill 1359 to become Ordinance 1359 passed this 7th day of July, 2025.

Ordinance 1360:
IRC Code 2024

Mayor Cook introduced Bill 1360:

AN ORDINANCE AMENDING SECTION 500.010 OF THE MUNICIPAL CODE OF THE CITY OF PORTAGEVILLE TO ADOPT THE INTERNATIONAL RESIDENTIAL CODE 2024 AS THE BASIC BUILDING AND CONSTRUCTION CODE FOR THE CITY OF PORTAGEVILLE

Mayor Cook entertained a motion for the First Reading of Bill 1360. A motion was made by Alderman McCrate and seconded by Alderman Simmons. Voting was as follows: Alderman McCrate, yea; Alderman Faulk, yea; Alderman Simmons, yea; Alderman Smith, yea. Motion passes.

Mayor Cook entertained a motion for the Second Reading of Bill 1360. A motion was made by Alderman Faulk and seconded by Alderman Smith. A roll call vote was taken.

Alderman McCrate, yea; Alderman Faulk, yea; Alderman Smith, yea; Alderman Simmons, yea. Motion passes.

After hearing Bill 1360 read two times, passed, and approved, Mayor Cook declared Bill 1360 to become Ordinance 1360 passed this 7th day of July, 2025.

The bill to amend business license pricing for owners with multiple businesses in town was tabled until the August 4, 2025 meeting.

PUBLIC FORUM

Mayor Cook asked if there were any visitors present who would like to address the Board of Alderman.

Angela Lunbeck would like to see the City utilize Ryan Dicus, Prosecuting Attorney, for dilapidated properties within Portageville.

DEPARTMENTAL REPORTS

FREDDIE HILL- CHIEF OF POLICE

Turned in a written report for the month of June.

Chief Hill discussed a coolant leak in Unit 72 & 76 that is being investigated. Hill stated that he was still needing two officers. Hill stated he would like to see the pay of the reserve officers raised from \$18.00 per hour to \$19.00 per hour. Discussion followed. Alderman Faulk made a motion to raise the pay of a reserve officer to \$20.00 per hour effective immediately. Alderman Simmons seconded. All members voted in favor.

GEORGE DELISLE- FIRE CHIEF

Turned in a written report for the month of June.

DeLisle explained that pump testing had not been completed due to the person who performs the testing experiencing an illness. He is currently searching for an alternative and doesn't expect testing to be completed until September. DeLisle stated that there was no update on the donated generator.

PARK BOARD

Turned in a written report for the month of June.

Annual report and budget were submitted.

TERRY WHEELER- STREET & SOLID WASTE SUPERINTENDENT

Turned in a written report for the month of June.

JIMMY WYMAN- WATER SUPERINTENDENT

Turned in a written report for the month of June.

Alderman McCrate stated that he had found a vent for Well 9 in St. Louis and he had a call in to the dealer. He also mentioned Well 10 needs to be cleaned.

There is currently unused sand at the water plant that the water department plans to add to create a 3-inch layer on each filter. Wyman stated that he believed restricted flow was a big part of the water problems citizens were facing. As part of the new treatment plant, wells will be redone. Alderman McCrate stated he will check with Fred Brown to look at well rehab.

KEVIN GUTHRIE- SEWER SUPERINTENDENT

Turned in a written report for the month of June.

Guthrie stated that the screen auger was back online and a response to EPA was submitted on July 10, 2025.

SCOTT PATTERSON - PRETREATMENT

Turned in a written report for the month of June.

Patterson stated that the next budget needed to include a budget for pretreatment alone per the EPA inspection. He distributed a spreadsheet with three proposals for cost recovery of the Pretreatment Program. Discussion followed. The Board will investigate the proposal, and the item will be placed on the agenda for August 4, 2025.

JOSEPH DENTON- CODE ENFORCEMENT

Turned in a written report for the month of June.

Denton stated that he was having issues locating the owner of the property located at the intersection of East 6th and Payne Avenue. Alderman Faulk wants him to go down Robin Lane and look into a lot on Margaret Street owned by Edmond and Stephanie Crafton.

ROOSEVELT MOSBY – ANIMAL CONTROL

Turned in a written report for the month of June.

PLANNING AND ZONING

Turned in a written report for the month of June.

PROJECT REPORTS

WATER TREATMENT PLANT

Turned in a written report for the month of June.

The City of Portageville was awarded the DRA Grant in the amount of \$1,839,022.00. Bids on the prefabricated plant was scheduled to be opened on Tuesday, July 8, 2025.

OLD BUSINESS

DAEOC VOLUNTARY ANNEXATION

Mayor Cook stated that DAEOC had requested annexation of 77 Skyview Road and returned their petition for annexation. Mayor Cook asked for a motion to accept the petition and schedule a public hearing on August 4, 2025, at 5:30 p.m. Motion was made by Alderman McCrate. Alderman Faulk seconded. All members voted in favor.

WWTP GRIT AUGER REPAIR

Mayor Cook informed the Board that a quote had been received from Vandevanter Engineering in the amount of \$67,350.00 for the grit auger repair. Discussion followed. Alderman McCrate made a motion to not accept the quote and research an alternative for the

necessary repair. Alderman Simmons seconded. All members voted in favor.

Kevin Guthrie stated that Nick with Vandevanter Engineering verbally quoted him a price of \$1000.00 to have our grit auger returned in the current condition. Discussion followed. Alderman Simmons made a motion to have Kevin Guthrie, Street Superintendent, and Alderman Faulk travel to St. Louis to retrieve the grit auger. Alderman Smith seconded. All members voted in favor.

MEMORANDUM OF UNDERSTANDING- SRO 2025-2026 SCHOOL YEAR
Mayor Cook presented the Memorandum of Understanding (MOU) between the Portageville School District and the City of Portageville for the School Resource Officer during the upcoming 2025-2026 School year. Mayor Cook asked for a motion to authorize the mayor to sign the MOU. Motion was made by Alderman McCrate. Alderman Smith seconded. All members voted in favor.

ORDINANCE REVIEW- RECREATIONAL OFF-HIGHWAY VEHICLES- GF
Mayor Cook asked Terry McVey, City Attorney, if he had been able to research the state statutes for electric recreational off-highway vehicles. Discussion followed. The issue was tabled until August 4, 2025.

USDA GRANT VEHICLE AMENDMENT- FORMAL VOTE
Mayor Cook explained that USDA had reached out to the City of Portageville regarding their application for a Police Vehicle. They stated they could allocate \$28,700.00 in grant funding for the project at this time; however, that was less than the 75/25 that had been previously stated. The Board was polled with the option of changing the vehicle to a Dodge Durango which cost less than the originally quoted Chevy Tahoe allowing the City to still utilize the 75/25 offer, but a formal vote was needed. Discussion followed. Mayor Cook asked for a motion to change the type of vehicle requested from a Chevy Tahoe to a Dodge Durango. Motion was made by Alderman McCrate. Alderman Faulk seconded. All members voted in favor.

NEW BUSINESS

WATER TREATMENT PLANT PROJECT BANK ACCOUNT

Mayor Cook informed the Board that a new bank account needed to be opened at First State Bank and Trust in order for funds for the Water Treatment Plant Construction project to be deposited from DRA and SRF. Signers for the account will be the same as all City accounts. Discussion followed. Motion to open the account was made by Alderman McCrate. Alderman Faulk seconded. All members voted in favor.

WATER/SEWER BACKUP OPERATOR PROPOSED CHANGES

Mayor Cook stated that at the June 25, 2025, meeting the Board of Aldermen voted to move Steven Russell and Darryl Hayes from their current departments to the Street Department. Following the meeting, questions arose, and the move was placed on hold. If the decision was to be reversed, a vote would be needed to move the two employees back to their respective departments. Discussion followed. The issue was tabled until August 4, 2025.

APPOINTMENT OF PARK BOARD MEMBERS – PARTIN, COOK AND IVIE

Mayor Cook stated that the Park Board had nominated three members for the current vacancies. Marcus Partin was nominated to serve an additional three-year term. Stephanie Ivie was nominated to serve a three-year term. Jennifer Cook was nominated to fill the vacancy of Kris Simmons which means her term would expire in 2027. Discussion followed. Terry McVey, City Attorney, stated that Jennifer Cook would not be eligible to serve on the Park Board due to nepotism laws. Mayor Cook asked for a motion to appoint Marcus Cook and Stephanie Ivie to the Park Board for a three-year term. Motion was made by Alderman McCrate and seconded by Alderman Smith. All members voted in favor. The Park Board will be contacted to nominate someone to fill the vacancy left by Alderman Simmons.

HYDROSTOP HWY 61 LEAK REPAIR- FORMAL VOTE

Mayor Cook stated that members of the Board had been polled when a leak arose on Highway 61 North that required the hydro-stop to be used. The fitting needed for the equipment to be used in the repair was \$3054.00. A formal vote was needed. Motion to purchase the fitting was made by Alderman McCrate. Alderman Smith seconded. All members voted in favor.

APPROVAL OF FINANCIAL REPORTS Municipal Court

CHRIS STINNETT, MUNICIPAL COURT JUDGE

Stinnett turned in a written report for the month of June as follows:

Fines Collected/ Clerk Fees	\$1086.50
Inmate Security	\$14.00
Crime Victim Compensation	\$2.59
LET Fund	\$14.00
TOTAL	\$1117.09

CAROL BOWDEN, CITY COLLECTOR

RACHEL WRATHER, CITY TREASURER

Bowden and Wrather turned in a written report for the month of June as follows:

Turned over to City Treasurer:	\$165,222.29
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Received from City Collector:	
Park Fund	\$828.90
General Fund	\$5,094.08
Health Fund	\$994.68
Street Fund	\$237.00
Solid Waste Fund	\$35,785.78
Water & Sewer Fund	\$120,841.85
Meter Deposits	\$1,440.00
TOTAL	\$165,222.29
Received from City Clerk:	
General Fund	\$35,817.04
Street Fund	\$15,154.14
Sales Tax	\$62,811.98
TOTAL	\$113,783.16
Interest on Deposits	\$12.02
TOTAL DEPOSITS	\$280,134.56
<i>(Court, Collector, Clerk, & Interest)</i>	

City Collector
City Treasurer

Mayor Cook entertained a motion to approve Municipal Court Judge, City Collector and City Treasurer reports for the month of June. Motion was made by Alderman Smith and seconded by Alderman McCrate. All members voted in favor.

APPROVAL OF BILLS

A list of outstanding bills was given to the Board of Aldermen for the month of June. After checking the bills, Mayor Cook asked for a motion. Motion was made by Alderman McCrate and seconded by Alderman Simmons. All members voted in favor.

MAYOR AND COUNCIL COMMENTS

Mayor Cook asked if there were any comments from any members of the Board of Aldermen.

Alderman McCrate stated that he would contact Memphis to obtain a price quote to vacuum out the sand, but he was sure if it would be needed yet. He also informed everyone that he had been in contact with Larry Bradfield about the damaged solar panels but was awaiting his response.

Alderman Faulk stated that he would be checking on grants for Street department equipment.

Mayor Cook updated everyone that the City Attorney had been in contact with Sharp Disposal's attorney about getting all the dumpsters removed by the end of the month.

EXECUTIVE SESSION

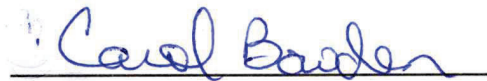
There was none.


OPEN SESSION/
DATE OF NEXT MEETING

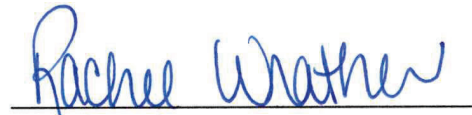
The next regularly schedule Monthly Meeting will be held at City Hall, 301 E Main Portageville, on Monday, August 4, 2025, at 6:00 p.m.

ADJOURNMENT

There being no further business, moved by Alderman Simmons, seconded by Alderman McCrate and unanimously carried, to adjourn at 7:05 p.m.


Carol Bowden
Assistant City Clerk


Michael Cook Jr.
Mayor


Rachel Wrather
City Clerk

