

MINUTES

CITY COUNCIL MEETING

Portageville City Hall
September 8, 2025

CALL TO ORDER

A meeting of the City of Portageville Board of Aldermen was held on Monday, September 8, 2025, at City Hall, 301 E Main St. Mayor Cook called the meeting to order at 6:00 p.m.

ROLL CALL

Council Members Present

Alderman McCrate
Alderman Faulk
Alderman Simmons
Alderman Smith

Council Members Absent

Following roll call, Carol Bowden, Assistant City Clerk, reported that a quorum was present.

Also present were:

Rachel Wrather, City Clerk
Carol Bowden
Angela Lunbeck
Freddie Hill
Joann Haulbold
Scott Patterson
Terry Wheeler

Gail Lunbeck
Rob Osborn
Kevin Guthrie
Joseph Denton
Roosevelt Mosby
Chance Walls

APPROVAL OF AGENDA

Moved by Alderman McCrate, seconded by Alderman Simmons and unanimously carried, to approve the agenda as submitted.

APPROVAL OF MINUTES

Public Hearing DAEOC- 8/4/25
Building Commission- 8/4/25
Reg. Meeting- 8/4/25
Public Hearing Tax Rate- 8/25/25
Mid Month Mtg.- 8/25/25

Mayor Cook asked members of the Council if they had read a copy of the Minutes made available to them three days prior to the meeting. All answered in the affirmative.

Mayor Cook asked if there were any additions or deletions to the minutes. There were none.

Moved by Alderman McCrate, seconded by Alderman Faulk and unanimously carried, to approve the submitted minutes for the month of August.

ORDINANCES OR
RESOLUTIONS

There were none.

PUBLIC FORUM

Mayor Cook asked if there were any visitors present who would like to address the Board of Alderman.
JoAnn Haulbold addressed the Board of Alderman concerning her ditch, stop sign at the intersection of West 6th Street and Huffman Ave., stop sign at the intersection of Cotton Street and Huffman Ave., and an abandoned house on Meatte Avenue. Discussion followed. City employees will look into her concerns.

DEPARTMENTAL REPORTS

FREDDIE HILL- CHIEF OF POLICE

Turned in a written report for the month of August.
Chief Hill stated that they continue to have issues with department vehicles.

GEORGE DELISLE- FIRE CHIEF

Turned in a written report for the month of August.
Chief DeLisle reported that they have one applicant they will be interviewing.

PARK BOARD

Turned in a written report for the month of August.

TERRY WHEELER- STREET & SOLID WASTE SUPERINTENDENT

Turned in a written report for the month of August.
Wheeler stated he will investigate a downed stop sign at Mary Ferguson Drive.

JIMMY WYMAN- WATER SUPERINTENDENT

Turned in a written report for the month of August.

KEVIN GUTHRIE- SEWER SUPERINTENDENT

Turned in a written report for the month of August.
Guthrie informed everyone that the pipe east of Casey's General Store had been completed. Mayor Cook asked that Guthrie add Powell Supply to his contacts. Alderman Faulk asked Guthrie to research a universal adapter and order one to have on hand for future repairs.

SCOTT PATTERSON - PRETREATMENT

No report was submitted.

JOSEPH DENTON- CODE ENFORCEMENT

Turned in a written report for the month of August.

Denton requested a computer and was instructed that the one used by the former officer was in the Code Enforcement office along with a printer.

ROOSEVELT MOSBY – ANIMAL CONTROL

Turned In a written report for the month of August.

PLANNING AND ZONING

No report was submitted.

PROJECT REPORTS

WATER TREATMENT PLANT

No report was submitted.

OLD BUSINESS

RESRG TRUCK ROUTE- ROB OSBORN

Mayor Cook introduced Rob Osborn with RESRG Automotive. Osborn updated the Board of Aldermen on the placement of signs and truck route that RESRG Automotive is in the process of implementing. Discussion followed. Osborn stated that the area is in the process of receiving a facelift as well.

ORDINANCE REVIEW- RECREATIONAL OFF-HIGHWAY VEHICLES- GF
Mayor Cook presented an ordinance from another city that seemed to deal with all the issues the Board of Aldermen were trying to address in Portageville when it came to E-bikes and recreational off-highway vehicles. Discussion followed. Alderman Simmons made a motion to draft the proposed ordinance. Alderman Faulk seconded. All members voted in favor.

SEWER DEPT.- GRIT CHAMBER REPAIR- JOHNSON SCREEN QUOTE
Mayor Cook stated that Johnson Screens had provided a quote for grit chamber parts in the amount of \$48,194.00. Discussion followed. Alderman McCrate stated that he would investigate Teflon wear guards. Alderman Faulk stated that he would investigate a shaftless auger. The issue was tabled until October 6, 2025.

MASSEY FIELD LIGHTING REPAIR

Mayor Cook stated that no new information had been obtained for the lighting repairs to be done at Massey Field. The issue was tabled until October 6, 2025.

MASSEY FIELD FENCE AND BLEACHER REPAIR

Mayor Cook stated that Ramm Fencing had been contacted for the fence repairs needed due to storm damage, but no quotes had been submitted at this time. The issue was tabled until October 6, 2025.

FIRE DEPT.- DOOR REPAIR

Mayor Cook presented a quote from Bruce Martin Construction Inc. in the amount of \$4,260.00 for the door repair at the Fire Shed. Mayor Cook asked Fire Chief George DeLisle if the Rural Fire Department would contribute to the repair. DeLisle stated that it was a City building and no other department was asked to. Discussion followed. Mayor Cook asked for a motion to approve the quote from BMCI in the amount of \$4260.00. Motion was made by Alderman Faulk. Alderman McCrate seconded. All members voted in favor.

POLICE DEPT.- AWNING & SECURITY CAMERA REPAIR

Mayor Cook stated that no new information had been obtained for the awning and security camera repair at the Police Department. Quotes are expected from Jonesboro Awning & Canvas and Randy Guest. The issue was tabled until October 6, 2025.

SEWER DEPT.- VACTOR TRUCK REPAIR- FORMAL VOTE

Mayor Cook stated that an email poll had been taken to above work that was done on the Vactor Truck by TAG Truck Center in Sikeston at a cost of \$2310.15, but a formal vote was needed. Motion to approve the repairs were made by Alderman McCrate. Alderman Smith seconded. All members voted in favor.

NEW BUSINESS

TAX REMOVAL 2020 REAL ESTATE/ 2022 PERSONAL

Mayor Cook stated informed the Board of Aldermen that before 2025 taxes could be issued, Carol Bowden, City Collector, has sent a request for removal of the delinquent 2020 Real Estate and 2022 Personal Property taxes. Discussion followed. Alderman McCrate made a motion to remove the requested taxes. Alderman Simmons seconded. All members voted in favor.

FIRST DUE FIRE DEPT REPORTING SOFTWARE RENEWAL

Mayor Cook presented an invoice for the renewal of First Due reporting software for the Portageville Fire Department in the amount of \$6090.00. Discussion followed. Fire Chief George DeLisle stated that the Rural Fire Department would contribute half of the fee in the amount of \$3045.00. Mayor Cook asked for a motion to approve the payment to First Due in the amount of \$6090.00 with reimbursement from the Rural Fire Department in the amount of \$3045.00. Motion was made by Alderman McCrate. Alderman Faulk seconded. All members voted in favor.

BOOTHEEL REGIONAL PLANNING ANNUAL DUES

Mayor Cook presented an invoice from Bootheel Regional Planning Commission in the amount of \$1708.70 for annual dues. Discussion followed. Motion to approve payment was made by Alderman

McCrate and seconded by Alderman Smith. All members voted in favor.

ST. EUSTACHIUS PARISH PICNIC ROAD CLOSURE

Mayor Cook informed everyone that a request to close a section of West 4th Street between Meatte Avenue and Lesieur Avenue on September 21, 2025, from 10:00 a.m. to 5:00 p.m. for the Annual Parish Center picnic was received. Discussion followed. Alderman McCrate made a motion to approve the closure. Alderman Simmons seconded. All members voted in favor.

2025 SOYBEAN FESTIVAL SPONSORSHIP

Mayor Cook presented a sponsorship form from the Portageville Chamber of Commerce seeking sponsorship for the 2025 National Soybean Festival. Discussion followed. Motion was made by Alderman McCrate to sponsor the festival in the amount of \$1000.00. Alderman Smith seconded. All members voted in favor.

RECORD RETENTION APPROVAL

Mayor Cook presented a record retention list of files that no longer needed to be stored by the City of Portageville based on the Missouri Revised Statutes Chapter 100 Section 225. Discussion followed. Alderman McCrate made a motion for the destruction of files. Alderman Simmons seconded. All members voted in favor.

SEWER DEPT.- CLAMP PURCHASE FORMAL VOTE

Mayor Cook explained that an email poll had been taken to purchase a sewer clamp from Midwest Meter for an emergency sewer repair on Highway 162 East, but a formal vote was needed. Discussion followed. Mayor Cook asked for a motion to purchase the clamp from Midwest Meter at a cost of \$1301.00. Motion was made by Alderman Faulk and seconded by Alderman Simmons. All members voted in favor.

WATER DEPT.- LIFT EQUIPMENT RENTAL FORMAL VOTE

Mayor Cook explained that an email poll had been taken to rent a lift for the Water Department to incorporate new sand into the filtration system, but a formal vote was needed. Discussion followed. Mayor Cook asked for a motion to rent a lift in the amount of 1253.65 from Equipment Share for a term of one week. Motion was made by Alderman Faulk. Alderman Smith seconded. All members voted in favor.

APPROVAL OF
FINANCIAL REPORTS
Municipal Court

CHRIS STINNETT, MUNICIPAL COURT JUDGE

Stinnett turned in a written report for the month of August as follows:

Fines Collected/ Clerk Fees	2501.50
Inmate Security	\$38.00
Crime Victim Compensation	\$7.03
LET Fund	\$38.00
TOTAL	\$2584.53

CAROL BOWDEN, CITY COLLECTOR

RACHEL WRATHER, CITY TREASURER

Bowden and Wrather turned in a written report for the month of August as follows:

Turned over to City Treasurer:	\$152,893.45
Received from City Collector:	
Park Fund	\$805.96
General Fund	\$3,959.98
Health Fund	\$967.16
Street Fund	\$60.00
Solid Waste Fund	\$35,126.66
Water & Sewer Fund	\$110,613.69
Meter Deposits	\$1,360.00
TOTAL	\$152,893.45
Received from City Clerk:	
General Fund	\$90,134.53
Street Fund	\$13,836.26
Sales Tax	\$54,115.15
TOTAL	\$158,085.94
Interest on Deposits	\$16.26
TOTAL DEPOSITS	\$313,580.18
<i>(Court, Collector, Clerk, & Interest)</i>	

City Collector
City Treasurer

Mayor Cook entertained a motion to approve Municipal Court Judge, City Collector and City Treasurer reports for the month of August. Motion was made by Alderman McCrate and seconded by Alderman Simmons. All members voted in favor.

APPROVAL OF BILLS

A list of outstanding bills was given to the Board of Aldermen for the month of August. After checking the bills, Mayor Cook asked for a motion. Motion was made by Alderman McCrate and seconded by Alderman Smith. All members voted in favor.

MAYOR AND
COUNCIL COMMENTS

Mayor Cook asked if there were any comments from any members of the Board of Aldermen.

Alderman McCrate stated that he would like to see a joint venture between all departments when the Water Department utilizes the lift to load the sand.

EXECUTIVE SESSION

There was none.

OPEN SESSION/
DATE OF NEXT MEETING

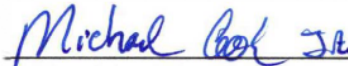
The next regularly schedule Monthly Meeting will be held at City Hall, 301 E Main Portageville, on Monday, October 6, 2025, at 6:00 p.m.

ADJOURNMENT

There being no further business, moved by Alderman McCrate, seconded by Alderman Simmons and unanimously carried, to adjourn at 6:50 p.m.



Rachel Wrather
City Clerk



Michael Cook Jr.
Mayor

