

MINUTES

CITY COUNCIL MEETING
Portageville City Hall
November 3, 2025

CALL TO ORDER

A meeting of the City of Portageville Board of Aldermen was held on Monday, November 3, 2025, at City Hall, 301 E Main St. Mayor Cook called the meeting to order at 6:00 p.m.

ROLL CALL

Council Members Present

Alderman McCrate
Alderman Simmons
Alderman Smith
Alderman Faulk

Council Members Absent

Following roll call, Carol Bowden, Assistant City Clerk, reported that a quorum was present.

Also present were:

Rachel Wrather, City Clerk
Carol Bowden
Freddie Hill
Norman Womack
Al Delisle
David Womack
Angela Lunbeck
Jimmy Wyman
Roosevelt Mosby

Joseph Denton
Scott Patterson
Marcos Contreras
Kevin Guthrie
George DeLisle
Gail Lunbeck
Terry Wheeler

APPROVAL OF
AGENDA

Moved by Alderman McCrate, seconded by Alderman Simmons and unanimously carried, to approve the agenda as submitted.

APPROVAL OF MINUTES

Public Hearing Bldg Comm- 10/6/25
Reg. Meeting- 10/6/25
Public Hearing Environmental- 10/27/25

Mayor Cook asked members of the Council if they had read a copy of the Minutes made available to them three days prior to the meeting. All answered in the affirmative.
Mayor Cook asked if there were any additions or deletions to the minutes. There were none.

Moved by Alderman McCrate, seconded by Alderman Simmons and unanimously carried, to approve the submitted minutes for the month of October.

ORDINANCES OR RESOLUTIONS

Ordinance 1366: Electric Bicycles and
Scooters

Mayor Cook introduced Bill 1366:

AN ORDINANCE REGULATING THE USE OF BICYCLES, MOTORIZED
BICYCLES AND ELECTRIC BICYCLES IN THE CITY OF PORTAGEVILLE,
MISSOURI.

Mayor Cook entertained a motion for the First Reading of Bill 1366. A motion was made by Alderman McCrate and seconded by Alderman Faulk. All members voted in favor.

Mayor Cook entertained a motion for the Second Reading of Bill 1366. A motion was made by Alderman Simmons and seconded by Alderman Smith. A roll call vote was taken.

Alderman McCrate, yea; Alderman Faulk, yea; Alderman Smith, yea; Alderman Simmons, yea. Motion passes.

After hearing Bill 1366 read two times, passed, and approved, Mayor Cook declared Bill 1366 to become Ordinance 1366 passed this 3rd day of November, 2025.

PUBLIC FORUM

Mayor Cook asked if there were any visitors present who would like to address the Board of Alderman.

David Womack introduced himself to the Board of Aldermen. He was present at the meeting regarding a liquor license application for Hungry Hippo Café.

DEPARTMENTAL REPORTS

FREDDIE HILL- CHIEF OF POLICE

Turned in a written report for the month of October.

GEORGE DELISLE- FIRE CHIEF

Turned in a written report for the month of October.

Chief DeLisle stated that Thomas Halstead was still going to secure a donated generator for the Fire Shed, but the City would need to purchase a transfer switch and needed accessories. Alderman Faulk stated he would look into what was needed.

The Ladder truck was to be utilized to assist the Chamber of Commerce with placing lights on the community Christmas tree since the bucket truck hydraulics were not working properly.

The fire department held Fire Prevention Week at the school.

PARK BOARD

Turned in a written report for the month of October.

Mayor Cook stated that he believed the Splash Pad would be run off and if so a sewer tap would be needed. He will try to obtain the plans for the project.

TERRY WHEELER- STREET & SOLID WASTE SUPERINTENDENT

Turned in a written report for the month of October.

Wheeler stated that the trailer axle is in and Mayor Cook will work on installation in the upcoming week.

At the intersection of West 4th Street and Huffman Ave, it is believed that Ameren damaged the Storm Drain when they set a new pole.

Terry Wheeler will check into it.

There is a damaged storm drain on East 8th near the Portageville School cafeteria. Terry Wheeler will check into it.

JIMMY WYMAN- WATER SUPERINTENDENT

Turned in a written report for the month of October.

KEVIN GUTHRIE- SEWER SUPERINTENDENT

Turned in a written report for the month of October.

Guthrie reported that the auger should be back in mid-December after repairs are completed. The cylinder for the sludge truck was taken to Pylates for repair. The Board will check into the brake repair for the Vactor truck.

SCOTT PATTERSON - PRETREATMENT

No report was submitted.

Patterson was present and stated that he was working on the five year review.

ROOSEVELT MOSBY – ANIMAL CONTROL

Turned in a written report for the month of October.

PLANNING AND ZONING

No report was submitted.

JOSEPH DENTON- CODE ENFORCEMENT

Turned in a written report for the month of October.

Denton reported that Municipal Court was moved to the 12th of November and there were items placed on the docket.

Denton included a letter he would like to see published notifying citizens that he would start enforcing numbers on buildings beginning in January 2026. The letter will be placed on the City website.

Denton stated he would like a color printer/scanner for his office at the Police Department. His request was approved by Alderman Faulk since it was less than \$500.00.

PROJECT REPORTS

WATER TREATMENT PLANT

No report was submitted.

OLD BUSINESS

MASSEY FIELD LIGHTING REPAIR

Mayor Cook stated that there was no new information available. The issue was tabled until quotes are received.

MASSEY FIELD FENCE & BLEACHER REPAIR

Mayor Cook presented a quote from Ramm Fencing LLC for the repairs needed to Massey Field following the storm damage that occurred in the Spring in the amount of \$5620.00. Discussion followed. Mayor Cook asked for a motion to allow Ramm Fencing to make the repairs in the amount of \$5620.00. Motion was made by Alderman McCrate. Alderman Faulk seconded. All members voted in favor.

POLICE DEPT AWNING & SECURITY CAMERA REPAIR

Mayor Cook stated that there was no new information available. The issue was tabled until December 2025.

STREET DEPT EMPLOYEE APPLICATIONS

Mayor Cook informed the Board of Aldermen that three applications had been received for a full-time position on our Street Department, and placed in their packets for review. Discussion followed. An interview will be set up with potential employee Chris Long.

WATER TREATMENT PLANT BUILDING COLORS

Mayor Cook presented color options for the roof, siding and door of the prefabricated Water Treatment Plant. Discussion followed. Alderman McCrate made a motion to go with Almond for the roof, Brite White for the Sidewalls and White for the Door. Alderman Smith seconded. All members voted in favor.

STREET DEPT ADDITIONAL EMPLOYEE ADVERTISEMENT- FORMAL VOTE

Mayor Cook stated that an email poll had been taken to authorize the advertisement for an additional full-time Street Department employee, but a formal vote was needed. Discussion followed. Alderman McCrate made a motion to approve the advertisement. Alderman Simmons seconded. All members voted in favor.

SEWER DEPT AUGER REPAIR- FORMAL VOTE

Mayor Cook stated that Randy with Yarbrough Industries came from Springfield to look at the auger at the Sewer Department. Upon the

visit, he asked that he be allowed to take the auger back with him for repairs not to exceed \$14,265.00. An email poll of the Board members was conducted, but a formal vote was needed. Discussion followed. Alderman McCrate made a motion to approve the repairs by Yarbrough Industries at a cost not to exceed \$14,265.00. Alderman Faulk seconded. All members voted in favor.

NEW BUSINESS

EMPLOYEE SAFETY AWARD

Mayor Cook stated that it had been budgeted to supply all full-time employees with a temporary salary adjustment in the amount of a \$600.00 Safety award, but approval was needed to distribute. Discussion followed. Motion to distribute was made by Alderman Simmons. Alderman McCrate seconded. All members voted in favor.

EMPLOYEE HOLIDAY HAMS

Mayor Cook asked the Board of Aldermen if they would like to purchase a holiday ham for all full-time and part-time City employees for the holiday season. Hams are purchased local from Food-Rite and vouchers for pick-up is given to employees. Discussion followed. Alderman McCrate made a motion to approve the purchase of holiday hams. Alderman Smith seconded. All members voted in favor.

EMPLOYEE MINIMUM WAGE JANUARY 2026 & COLA- KS

Mayor Cook asked Alderman Simmons if he would like to speak about the item Alderman Simmons placed on the agenda. Alderman Simmons stated that minimum wage would be increasing on January 1, 2026 to \$15.00 an hour and he would like to see full-time employees receive an increase of \$1.25 per hour as well as a cost-of-living adjustment (COLA) each year based on the federal COLA beginning in 2027. Discussion followed. The issue was tabled until budget sessions.

GROUND STORAGE TANK EXTERNAL COATING

Mayor Cook explained that Daniel Kingree with Horner Shifrin had sent two options for the external coating on the ground storage tanks. Discussion followed. After reviewing the options, Alderman Smith made a motion to use OCS 4 (Fluoropolymer) with a life expectancy of 20+ years. Alderman Simmons seconded. All members voted in favor.

FARM #3144 ADVERTISEMENT FOR BIDS

Mayor Cook stated that the current lease on Farm #3144 is set to expire on January 7, 2026, and an advertisement needed to be ran. Discussion followed. Alderman McCrate made a motion to advertise for sealed bids for the lease of Farm #3144 for a two-year term

beginning January 8, 2026, and ending January 7, 2028. Alderman Faulk seconded. All members voted in favor.

WEBSITE RENEWAL 2026

Mayor Cook presented an invoice from Immense Impact LLC in the amount of \$1364.00 for the annual renewal of the city website. Discussion followed. Alderman McCrate made a motion to approve the invoice. Alderman Faulk seconded. All members voted in favor.

EMPLOYEE HEALTH INSURANCE UHC RENEWAL/ ADVERTISE FOR BIDS

Mayor Cook presented the renewal package for United Healthcare employee health insurance. Discussion followed. Alderman McCrate made a motion to forgo advertising and accept the renewal of United Healthcare Medical Plan EO5H and RX Plan K35S. Alderman Faulk seconded. All members voted in favor.

TECHNOLOGY FEE INCREASE

Mayor Cook stated that the city received notice from Beacon Services stating that the cellular service they provide for the auto read meters would be increasing by \$0.01. Due to this increase our technology fee ordinance would need to be amended to cover the additional cost. Discussion followed. Alderman McCrate made a motion to draft an amendment to the Technology Fee ordinance increasing the cost by \$0.01 which would make the technology fee \$2.60 per user. Alderman Smith seconded. All members voted in favor.

LIQUOR LICENSE- HUNGRY HIPPO (CHANGE OF ADDRESS)

Mayor Cook presented an application for liquor license from Marcos Rey Contreras DBA Hungry Hippo Café located at 100 King Avenue, Portageville, MO 63873 for Liquor by the Drink and Sunday Sales. Discussion followed. Alderman Faulk made a motion to approve. Alderman Smith seconded. All members voted in favor.

TERMINEX PEST CONTROL QUOTE

Mayor Cook stated that Terminex Presto-X had quoted the City of Portageville pest control services. Discussion followed. Alderman McCrate made a motion to approve Terminex Presto-X for a one-year term for all pest control services on City property. Alderman Smith seconded. All members voted in favor.

ADDITIONAL NO PARKING SIGN ON HAYNES DRIVE

Mayor Cook informed the Board that he had been approached by a citizen on Haynes Drive about placing an additional No Parking sign on the street to help stop parked cars from congesting the area. Discussion followed. Alderman McCrate made a motion to have the Street Department add an additional no parking sign in the

congested area. Alderman Smith seconded. All members voted in favor.

NEW MADRID COUNTY CHAMBER MEMBERSHIP

Mayor Cook stated that New Madrid County had formed a Chamber of Commerce to assist with economic development within New Madrid County and had asked the City of Portageville to become a member. Discussion followed. Alderman McCrate made a motion for Basic Membership at a cost of \$100.00. Alderman Simmons seconded. All members voted in favor.

APPROVAL OF FINANCIAL REPORTS Municipal Court

CHRIS STINNETT, MUNICIPAL COURT JUDGE

Stinnett turned in a written report for the month of October as follows:

Fines Collected/ Clerk Fees	\$907.00
Inmate Security	\$14.00
Crime Victim Compensation	\$2.59
LET Fund	\$14.00
TOTAL	\$937.59

City Collector City Treasurer

CAROL BOWDEN, CITY COLLECTOR

RACHEL WRATHER, CITY TREASURER

Bowden and Wrather turned in a written report for the month of October as follows:

Turned over to City Treasurer:	\$153,395.26
Received from City Collector:	
Park Fund	\$141.08
General Fund	\$852.65
Health Fund	\$169.29
Street Fund	\$15.00
Solid Waste Fund	\$35,752.09
Water & Sewer Fund	\$115,345.15
Meter Deposits	\$1120.00
TOTAL	\$153,395.26
Received from City Clerk:	
General Fund	\$78,643.48
Street Fund	\$15,769.36
Sales Tax	\$82,648.55
REAP Account	\$500.00

PFAS Cost Recovery	\$15,284.12
TOTAL	\$192,845.51
Interest on Deposits	\$17.06
TOTAL DEPOSITS	\$347,195.42
<i>(Court, Collector, Clerk, & Interest)</i>	

Mayor Cook entertained a motion to approve Municipal Court Judge, City Collector and City Treasurer reports for the month of October. Motion was made by Alderman McCrate and seconded by Alderman Smith. All members voted in favor.

APPROVAL OF BILLS

A list of outstanding bills was given to the Board of Aldermen for the month of October. After checking the bills, Mayor Cook asked for a motion. Motion was made by Alderman McCrate and seconded by Alderman Simmons. All members voted in favor.

MAYOR AND COUNCIL COMMENTS

Halloween Age Restriction Amendment

Mayor Cook asked if there were any comments from any members of the Board of Aldermen.

Mayor Cook stated he would like to see Section 210.1980 of the Municipal Code amended to remove any age restriction from Halloween. Discussion followed. Alderman McCrate made a motion to draft an amendment to Section 210.1980 removing the age restriction. Alderman Smith seconded. All members voted in favor. Alderman McCrate stated that he would like to see the side by side at the Street department listed on Govdeals. Discussion followed. Alderman McCrate made a motion to list the side by side on Govdeals with a reserve of \$1500.00. Alderman Simmons seconded. All members voted in favor.

Govdeals- Side by Side

Combining Unit 73 & 74

Discussion was held over three police vehicles (Units 72, 73 & 74). Alderman McCrate made a motion to take parts from Unit 73 & 74 and combine the two vehicles to make one. Alderman Simmons seconded. All members voted in favor.

EXECUTIVE SESSION

Moved by Alderman Faulk, seconded by Alderman Simmons to adjourn to Executive Session in accordance with Section 610-021.1 RSMo to discuss pending litigation and personnel.

The vote thereon was as follows:

Alderman McCrate	"Aye"
Alderman Faulk	"Aye"
Alderman Simmons	"Aye"

Alderman Smith "Aye"

Motion was made by Alderman McCrate and seconded by Alderman Simmons to adjourn back to regular session at 7:22 p.m.

Roll call was as follows:

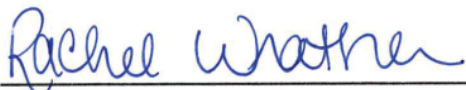
Alderman McCrate	"Aye"
Alderman Faulk	"Aye"
Alderman Simmons	"Aye"
Alderman Smith	"Aye"

OPEN SESSION/
DATE OF NEXT MEETING

The next regularly schedule Monthly Meeting will be held at City Hall, 301 E Main Portageville, on Monday, December 1, 2025, at 6:00 p.m.

ADJOURNMENT

There being no further business, moved by Alderman Smith, seconded by Alderman Simmons and unanimously carried, to adjourn at 7:23 p.m.



Rachel Wrather
City Clerk



Michael Cook Jr.
Mayor

