

## MINUTES

### CITY COUNCIL MEETING

Portageville City Hall  
December 1, 2025

#### CALL TO ORDER

A meeting of the City of Portageville Board of Aldermen was held on Monday, December 1, 2025, at City Hall, 301 E Main St. Mayor Cook called the meeting to order at 6:00 p.m.

#### ROLL CALL

##### Council Members Present

Alderman McCrate  
Alderman Simmons  
Alderman Smith  
Alderman Faulk

##### Council Members Absent

Following roll call, Carol Bowden, Assistant City Clerk, reported that a quorum was present.

##### Also present were:

Rachel Wrather, City Clerk  
Freddie Hill  
Al DeLisle  
Angela Lunbeck  
Gail Lunbeck  
Terry Wheeler

Carol Bowden  
George DeLisle  
Kevin Guthrie  
Jimmy Wyman  
Roosevelt Mosby

#### APPROVAL OF AGENDA

Moved by Alderman McCrate, seconded by Alderman Faulk and unanimously carried, to approve the agenda as submitted.

#### APPROVAL OF MINUTES

Public Hearing Bldg Comm- 11/3/25  
Reg. Meeting- 11/3/25  
Special Mtg.- 11/10/25

Mayor Cook asked members of the Council if they had read a copy of the Minutes made available to them three days prior to the meeting. All answered in the affirmative.

Mayor Cook asked if there were any additions or deletions to the minutes. There were none.

Moved by Alderman McCrate, seconded by Alderman Faulk and unanimously carried, to approve the submitted minutes for the month of November.

ORDINANCES OR  
RESOLUTIONS

Ordinance 1367: Technology Fee  
Increase (\$0.01) To \$2.60 Per Month

Mayor Cook introduced Bill 1367:

AN ORDINANCE AMENDING SECTION 717.040 (C) OF THE MUNICIPAL CODE OF THE CITY OF PORTAGEVILLE TO RAISE THE WATER USAGE CHARGE RATE TO \$2.60 CENTS PER MONTH FOR A TECHNOLOGY FEE

Mayor Cook entertained a motion for the First Reading of Bill 1367. A motion was made by Alderman McCrate and seconded by Alderman Smith. All members voted in favor.

Mayor Cook entertained a motion for the Second Reading of Bill 1367. A motion was made by Alderman Smith and seconded by Alderman McCrate. A roll call vote was taken.

Alderman McCrate, yea; Alderman Faulk, yea; Alderman Smith, yea; Alderman Simmons, yea. Motion passes.

After hearing Bill 1367 read two times, passed, and approved, Mayor Cook declared Bill 1367 to become Ordinance 1367 passed this 1st day of December, 2025.

Ordinance 1368: Police Chief Special  
Election

Mayor Cook introduced Bill 1368:

AN ORDINANCE CALLING FOR A SPECIAL CITY ELECTION OF THE CITY OF PORTAGEVILLE, MISSOURI, FOR THE PURPOSE OF HAVING THE QUALIFIED VOTERS OF SAID CITY ELECT A CHIEF OF POLICE TO SERVE THE FINAL THREE (3) YEARS OF AN UNEXPIRED TERM, DESIGNATING A TIME OF HOLDING SAID ELECTION, PRESCRIBING THE INFORMATION FOR THE BALLOT TO BE USED THEREAT, AND AUTHORIZING THE CITY CLERK TO GIVE SUCH PRESCRIBED INFORMATION AND NOTICE OF SAID ELECTION TO THE COUNTY CLERK OF NEW MADRID COUNTY.

Mayor Cook entertained a motion for the First Reading of Bill 1368. A motion was made by Alderman McCrate and seconded by Alderman Faulk. All members voted in favor.

Mayor Cook entertained a motion for the Second Reading of Bill 1368. A motion was made by Alderman Faulk and seconded by Alderman Simmons. A roll call vote was taken.

Alderman McCrate, yea; Alderman Faulk, yea; Alderman Smith, yea; Alderman Simmons, yea. Motion passes.

After hearing Bill 1368 read two times, passed, and approved, Mayor Cook declared Bill 1368 to become Ordinance 1368 passed this 1st day of December, 2025.

PUBLIC FORUM

Mayor Cook asked if there were any visitors present who would like to address the Board of Alderman.

## DEPARTMENTAL REPORTS

There were none.

### FREDDIE HILL- CHIEF OF POLICE

Turned in a written report for the month of November.

### GEORGE DELISLE- FIRE CHIEF

Turned in a written report for the month of November.

Chief DeLisle stated that they had submitted the annual payroll for the year in the amount of \$12,900. He also commented that Engine 1 is leaking water. Discussion followed. Alderman McCrate stated for Chief DeLisle to have a quote for repairs submitted and an email poll would be conducted.

The Rural Fire Department applied for a \$15,000.00 grant for new turnout gear. If approved, they will pay \$750.00 for the equipment.

### PARK BOARD

No report submitted for the month of November.

### TERRY WHEELER- STREET & SOLID WASTE SUPERINTENDENT

Turned in a written report for the month of November.

Aldermen asked about the drain behind City Hall, the "No Dumping" sign at the burn pile, sign decals being ordered and replaced, and a possible sink hole at the Intersection of 7<sup>th</sup> Street and Huffman Ave. Wheeler will investigate the issues.

### JIMMY WYMAN- WATER SUPERINTENDENT

Turned in a written report for the month of November.

Alderman McCrate brought up well rehab on Well #6 in addition to improvements being made through the new Water Treatment Plant Construction project. Discussion followed. Alderman McCrate will obtain quotes to get an estimate for the next meeting.

### KEVIN GUTHRIE- SEWER SUPERINTENDENT

Turned in a written report for the month of November.

The auger is expected to be returned within the month. Alderman Faulk asked about preventative maintenance being done on pumps at the lift stations. Guthrie will check into replacing the oldest pump.

### SCOTT PATTERSON - PRETREATMENT

No report was submitted.

### ROOSEVELT MOSBY – ANIMAL CONTROL

Turned in a written report for the month of November.

### PLANNING AND ZONING

Turned in a written report for the month of November.

A public hearing will be held on Tuesday, December 9, 2025 for the possible rezoning of a property located at 1305 US Hwy 61 North from I-1 to R-2.

**JOSEPH DENTON- CODE ENFORCEMENT**

Turned in a written report for the month of November.

**PROJECT REPORTS**

**WATER TREATMENT PLANT**

No report was submitted.

**OLD BUSINESS**

**MASSEY FIELD LIGHTING REPAIR**

Mayor Cook stated that there was no new information available. The issue was tabled until quotes are received.

**MASSEY FIELD BLEACHER REPAIR**

Mayor Cook stated that there was no new information available. The issue was tabled until quotes are received.

**POLICE DEPT AWNING & SECURITY CAMERA REPAIR**

Mayor Cook recommended that the previously submitted quote from Jonesboro Canvas and Awning in the amount of \$8500.00 be reconsidered as no new information had been received. Discussion followed. Alderman Faulk made a motion to proceed with the replacement quote in the amount of \$8500.00 from Jonesboro Canvas and Awning. Alderman Simmons seconded. All members voted in favor.

Mayor Cook stated that a quote had been received from Hi-tech Communications for the repair of the tower and camera damaged during the storms. Discussion followed. Alderman McCrate made a motion to accept the proposal from Hi-Tech Communications in the amount of \$3184.19 for the repairs. Alderman Faulk seconded. All members voted in favor.

**OPENING OF FARM# 3144 SEALED BIDS**

Mayor Cook stated that one sealed bid had been received for Farm #3144 which is approximately 20 acres of farmable ground. The contract is for a two-year term beginning January 8, 2026 and ending January 7, 2028. The bid received was from Joe Scherer in the amount of \$2240 per year. Discussion followed. Alderman Faulk made a motion to award the bid to Joe Scherer in the amount of \$2240.00 annually. Alderman McCrate seconded. All members voted in favor.

**OPENING OF POLICE VEHICLE SEALED BIDS**

Mayor Cook informed the Board of Aldermen that three sealed bids had been received for the purchase of a 2025 or newer, truck or utility vehicle for the Police Department.

The bids were as follows:

Broadway Truck Centers 812 E Taylor Avenue St. Louis, MO 63147	2024 Ford F-150 Truck \$47,773.22
Vogler Motor Company 117 E Main Street Carbondale, IL 62901	2026 Ford Explorer SUV \$45,363.72
Morlan Dodge Inc. 1110 S Main Street Sikeston, MO 63801	2025 Dodge Durango SUV \$39,846.00

Discussion followed. Alderman McCrate made a motion to award the bid to Morlan Dodge Inc in the amount of \$39,846.00 for the 2025 Dodge Durango. Alderman Faulk seconded. All members voted in favor.

#### LIQUOR LICENSE- HUNGRY HIPPO (CHANGE OF ADDRESS REVERSAL)- FORMAL VOTE

Mayor Cook stated that an email poll had been conducted for the reversal of the address change that Hungry Hippo submitted in haste at the November Board of Alderman meeting, but a formal vote was needed. Alderman Faulk made a motion to approve the amendment of the current liquor license location held by the Hungry Hippo LLC from 100 King Avenue (approved at the November 3, 2025 meeting) back to 608 Highway 61 North until further notice. Alderman McCrate seconded. All members voted in favor.

#### PFAS COST RECOVERY PROGRAM SIGNATURE AUTHORIZATION

Mayor Cook stated that authorization was needed to proceed with the PFAS Phase One- 3M Settlement Accelerated Payment Program. Discussion followed. Alderman Smith made a motion to approve the signing of the Accelerated Payment Program document with Napoli Shkolnik. Alderman Faulk seconded. All members voted in favor.

#### FIRE DEPARTMENT PUMP TESTING QUOTES

Mayor Cook presented two proposals for pump testing for 4 trucks for the Fire Department. One was from Sentinel in the amount of \$1086.00. The other was from Banner in the amount of \$1200.00. Discussion followed. Alderman Faulk made a motion to go with Sentinel for pump testing in the amount of \$1086.00. Alderman McCrate seconded. All members voted in favor.

SEWER DEPARTMENT BRAKE REPAIR VACTOR TRUCK- FORMAL VOTE  
 Mayor Cook stated that an email poll had been conducted on the brake repair for the sewer department Vactor truck, but a formal vote was needed. The two quotes presented for the repair was as follows:

TAG Truck Center Sikeston, MO	\$5535.23
Hunt's Ag Repair Portageville, MO	\$2724.00

Alderman McCrate made a motion to approve the brake repair from Hunt's Ag Repair in the amount of \$2724.00. Alderman Faulk seconded. All members voted in favor.

#### NEW BUSINESS

#### JUNIOR HIGH SOFTBALL SPONSORSHIP

Mayor Cook stated that the City received a request to sponsor Junior High Softball within the Portageville School District. Discussion followed. Alderman Faulk made a motion for Gold sponsorship in the amount of \$500.00. Alderman Simmons seconded. All members voted in favor.

#### APPROVAL OF FINANCIAL REPORTS Municipal Court

#### CHRIS STINNETT, MUNICIPAL COURT JUDGE

Stinnett turned in a written report for the month of November as follows:

Fines Collected/ Clerk Fees	\$1535.50
Inmate Security	\$20.00
Crime Victim Compensation	\$3.70
LET Fund	\$20.00
<b>TOTAL</b>	<b>\$1579.20</b>

#### City Collector City Treasurer

#### CAROL BOWDEN, CITY COLLECTOR RACHEL WRATHER, CITY TREASURER

Bowden and Wrather turned in a written report for the month of November as follows:

Turned over to City Treasurer:	\$198,659.85
Received from City Collector:	
Park Fund	\$6,844.16
General Fund	\$33,268.16
Health Fund	\$8,212.98
Street Fund	\$0.00

Solid Waste Fund	\$37,741.33
Water & Sewer Fund	\$111,713.22
Meter Deposits	\$880.00
<b>TOTAL</b>	<b>\$198,659.85</b>
Received from City Clerk:	
General Fund	\$72,334.18
Street Fund	\$15,241.66
Sales Tax	\$52,540.92
PFAS Cost Recovery	\$55,066.91
<b>TOTAL</b>	<b>\$195,183.67</b>
Interest on Deposits	\$17.94
<b>TOTAL DEPOSITS</b>	<b>\$395,440.66</b>
<i>(Court, Collector, Clerk, &amp; Interest)</i>	

Mayor Cook entertained a motion to approve Municipal Court Judge, City Collector and City Treasurer reports for the month of November. Motion was made by Alderman McCrate and seconded by Alderman Smith. All members voted in favor.

#### APPROVAL OF BILLS

A list of outstanding bills was given to the Board of Aldermen for the month of November. After checking the bills, Mayor Cook asked for a motion. Motion was made by Alderman Faulk and seconded by Alderman Smith. All members voted in favor.

#### MAYOR AND COUNCIL COMMENTS

Mayor Cook asked if there were any comments from any members of the Board of Aldermen.

Alderman Simmons stated he would like to see employee raises due to minimum wage increase revisited before January 1, 2026.

Discussion followed. Alderman McCrate stated that the issue should be presented during the budget session in February, but if the Board wanted to proceed with the raises at the March meeting of the Board they could be made retroactive to January 1, 2026. All members agreed.

George DeLisle, Fire Chief, stated that due to minimum wage increase he would like to see the pay scale adjusted for the Volunteer Firemen on City calls. Currently basic firemen are paid \$25 per hour for the first two hours, and then \$10 per hour for every hour thereafter. Firemen who have Fireman 1 or 2 training are paid \$30 per hour for the first two hours, and then \$10 per hour for every

hour thereafter. Discussion followed. Alderman McCrate stated they would consider that during budget sessions.

EXECUTIVE SESSION

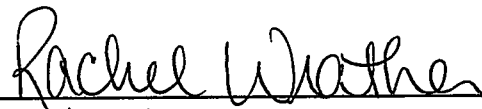
There was none.

OPEN SESSION/  
DATE OF NEXT MEETING

The next regularly schedule Monthly Meeting will be held at City Hall, 301 E Main Portageville, on Monday, January 5, 2026, at 6:00 p.m.

ADJOURNMENT

There being no further business, moved by Alderman Smith, seconded by Alderman Simmons and unanimously carried, to adjourn at 7:01 p.m.



Rachel Wrather  
City Clerk



Michael Cook Jr.  
Mayor